

OFFICE OF THE ILLINOIS ATTORNEY GENERAL

Procurement Policy Compliance and Monitoring Board

PPCMB Board Meeting Minutes

Wednesday, April 20, 2022

**** Began Recording****

Karla Schreiber, Chairperson, called the meeting to order at 2:09 p.m.

Karla Schreiber made the following prefatory remarks to the board: Because the use of telephone or electronic conferencing for public body meeting attendance and voting is permissible as long as the meeting is conducted in accordance with applicable provisions of the Open Meetings Act, and because the Act has been amended to allow public bodies such as the PPCMB, that do not have authority to make binding recommendations and determinations, to permit members to attend meetings by means other than physical presence, as long as the public body adopts specific procedural rules for remote attendance by board members, this meeting is being conducted by telephone conference. Members of the public were provided with sufficient notice, as required by the Open Meetings Act, that this meeting would be conducted telephonically, and were provided with contact information allowing them to attend and participate fully in this meeting. Please note that this meeting is being recorded.

Roll Call

Board Members Springfield:

Pam Blackorby – Present
Tad Huskey- Present
Lisa Kaigh – Absent

Board Members Chicago:

Karla Schreiber – Present
Jessica O’Leary – Present

Non-Board Members Chicago:

Eileen Baumstark Pratt-Present
Kathy Tedesco-Present

A quorum of the PPCMB was in attendance.

Review of meeting minutes from March 11, 2022.

No comments concerning the March 11, 2022, meeting minutes as presented were received from the Board. Karla Schreiber asked that the minutes of this meeting be approved as presented. Pam Blackorby so moved and Tad Huskey seconded the motion. A roll call vote of the Board members was taken, and “yes” votes were received from Karla Schreiber, Tad Huskey, Pam Blackorby and Jessica O’Leary. The motion to approve the minutes passed unanimously.

Old Business

There was no Old Business to come before the Board.

New Business

#1: Continuation of Pacer Intergovernmental Agreement for FY2023

Acting SPO Eileen Baumstark Pratt, stated that a request had been made to continue with the intergovernmental agreement for our online access to obtain court records.

An intergovernmental agreement will be executed with Pacer for \$144,000.00

There were no comments or questions from the Board regarding the documentation provided to it to support this purchase.

#2: FY2023 US Postage Funds-Chicago Office

Acting SPO Eileen Baumstark Pratt, stated that funding is requested to secure funds for our postage meter for FY2023 for our Chicago Office.

A purchase order will be executed with Pitney Bowes Bank for a cost of \$130,000.00.

There were no comments or questions from the Board regarding the documentation provided to it to support this purchase.

#3: FY23 Software and Licenses - Carahsoft

Acting SPO Eileen Baumstark Pratt stated that a request was made to secure a purchase to provide cloud software for IT to test and build controls into applications, website web services and devices.

This purchase will be made under a NASPO contract with Carahsoft for software and licensing in the amount of \$424,761.43.

There were no comments or questions from the Board regarding the documentation provided to support this purchase.

#4: FY23 Purchase of Security-Related Professional Services - SHI

Acting SPO Eileen Baumstark Pratt stated that a request was made to secure a purchase to provide security information and event management data generated from security technologies.

This purchase will be made under a NASPO contract with SHI in the amount of \$152,281.24.

There were no comments or questions from the Board regarding the documentation provided to support this purchase.

#5: Approval of PPCMB Remote Attendance Policy

Karla Schreiber explained that the Open Meetings Act has been amended to allow public bodies such as the PPCMB, that do not have authority to make binding recommendations and determinations, to permit members to attend meetings by means other than physical presence, as long as the public body adopts specific procedural rules for remote attendance by board members.

A draft PPCMB Remote Attendance Policy was provided for the board's review. Karla Schreiber asked if the board members had questions or concerns regarding the proposed PPCMB Remote Attendance Policy. No questions or concerns were raised.

She then called for a motion that the policy to be approved as presented. Jessica O'Leary so moved and Tad Huskey seconded the motion.

A roll call vote of the Board members was taken, and "yes" votes were received from Karla Schreiber, Tad Huskey, Pam Blackorby and Jessica O'Leary. The Motion carries and the Policy was approved.

Public Comments

Karla Schreiber asked if any members of the public were present at the telephonic meeting, and wished to make a public comment. No public comments were received.

Karla Schreiber called for a motion to adjourn the meeting. Pam Blackorby so moved and Tad Huskey seconded the motion.

A roll call vote of the Board was taken to adjourn the meeting, and "yes" votes were received from Karla Schreiber, Tad Huskey, Pam Blackorby and Jessica O'Leary. The motion to adjourn passed unanimously.

The meeting adjourned at 2:19 p.m.

*Recording ended**