

OFFICE OF THE ATTORNEY GENERAL
Procurement Policy Compliance and Monitoring Board
MEETING MINUTES
Wednesday, February 27, 2019

The Procurement Policy and Compliance Monitoring Board met in public session On **Wednesday, February 27, 2019** in the James R. Thompson Center, 100 West Randolph Street, and in the Illinois Attorney General's main office, 500 South Second Street, Room 214, pursuant to notice.

Karla Schreiber, Chairperson called the meeting to order at 2:00 p.m.

ROLL CALL

Board members present (5):

Springfield: Pam Blackorby, present
Tad Huskey, present
Lisa Kaigh, present

Chicago: Karla Schreiber, present
Sam Dorger, present

Other staff: Eileen Baumstark-Pratt, Board Secretary

Approval of minutes from the meeting held on January 9, 2019

Karla Schreiber, Chairperson asked the Board to review and approve the January 9, 2019 Procurement Policy Compliance and Monitoring Board (PPCMB) meeting minutes Sam Dorger moved and Pam Blackorby seconded the motion and by unanimous vote, the minutes from the meeting held **January 9, 2019** were approved.

The motion carried on the following voice vote:

Yeas: Karla Schreiber, Pam Blackorby, Tad Huskey, Lisa Kaigh and Sam Dorger

Old Business

Karla Schreiber, Chairperson asked if there was any old business to report.
No comments were received

New Business

National Crimes Against Children Conference Sleeping Rooms - ICAC

Eileen Baumstark-Pratt explained, the ICAC Commander submitted a request to secure sleeping rooms for the Internet Crimes Against Children Task Force at the 2019 National Crimes Against Children Conference. The conference will be held August 12-15, 2019, in Dallas, Texas. The ICAC Commander is requesting up to 40 sleeping rooms to accommodate staff and non-employees.

The conference will be held at the Sheraton Hotel, which has offered to provide us the federal government room rate of \$149 per night. Organizers of the ICAC conference have arranged for other local hotels to rent blocks of rooms at the same federal government rate, they are the Sheraton Hotel, The Marriott Dallas City Center, and the Fairmont Dallas.

Based on the cost information received, we will be recommending that we reserve rooms at the Sheraton Hotel. We will secure 10 sleeping rooms on the evening of Sunday, August 11th; 10 sleeping rooms on the evening of Monday, August 12th; 10 sleeping rooms on the evening of Tuesday, August 13th; and 10 rooms on the evening of Wednesday, August 14th, at a total cost of \$6,869.50.

The Sheraton hotel does not offer direct billing, so all attendees will be required to provide payment for their rooms directly to the Sheraton Hotel and they will be reimbursed by the Attorney General's Office for these travel expenses.

Karla Schreiber, Chairperson asked if there were any comments pertaining to the purchase. No comments were received by The Board members.

Renewal of Cisco ASA FirePOWER Services and Malware Protection

Eileen Baumstark-Pratt explained, the Chief Technology Officer submitted a request to renew existing Cisco ASA FirePOWER Services IPS for Advanced Malware and URL Protection. This renewal will continue to protect the network from advanced threats such as malware attacks. This service will allow staff to: monitor user devices, communication between virtual machinery, view potential vulnerabilities and threats from external sources.

Eileen, further explained the Office will secure these services under CMS Master Contract #CMS7891190, awarded to CDW-G. Office Services will execute a purchase order with CDW-G for \$20,268.60

Karla Schreiber, Chairperson asked if there were any comments pertaining to the purchase. No comments were received by The Board members.

LAW 360 Legal News Subscription

Eileen Baumstark-Pratt explained, Library Services requested the office secure a subscription with LAW360. LAW360 is a computerized legal news service that goes beyond standard law sources. This news service subscription offers up to the minute coverage on litigation, legislations, regulation, compliance and enforcement actions. The subscription encompasses nearly 60 sections of information coverage of more than 30 law practice areas, throughout nearly 20 industries in multiple states.

This request will accommodate 30 users at a cost of \$666.00 per month. Library Services would like the subscription to commence on April 1, 2019 and continue through June 30, 2020. Eileen further explained, the pro-rated cost for the remaining three months of FY2019 is \$1,992.53. The cost to continue the subscription through FY2020 is \$7,992.00, bringing the combined cost for a term of 15 months to \$9,984.53.

Library Services conducted research and was unable to identify another single-source legal new subscription that could provide comparable services. Office Services will execute a purchase order with Law360 for a not to exceed amount of \$9,990.00.

Karla Schreiber, Chairperson asked if there were any comments pertaining to the purchase. No comments were received by The Board members

Public Comment:

Karla Schreiber, Chairperson asked if there were any public comments. No public comment.

Adjournment:

There being no further business to come before the PPCMB Board, Sam Dorger moved and Lisa Kaigh seconded that the meeting adjourn.

The motion carried by the following voice vote.

Yeas: Karla Schreiber, Pam Blackorby, Tad Huskey, Lisa Kaigh and Sam Dorger

The meeting adjourned at 2:05 p.m.