

# Open Meetings Act Designees

## **Notification of OMA Designees to the Public Access Counselor**

Section 1.05(a) of the Open Meetings Act (OMA) requires that all public bodies designate employees, officers or members to receive training on compliance with that law. Each public body must submit the list of designated persons to the Public Access Counselor. Public bodies may submit this information by U.S. Mail or e-mail to:

Leah Bartelt  
Public Access Counselor  
Office of the Attorney General  
500 S. 2nd Street  
Springfield, Illinois 62701  
E-mail: [public.access@ilag.gov](mailto:public.access@ilag.gov)

## **OMA Electronic Training**

OMA Designees must successfully complete the electronic training on an annual basis. When a public body designates an additional employee, officer or member to receive this training, that person must successfully complete the electronic training within 30 days after that designation.

The Public Access Counselor's Office's OMA electronic training is available free of charge on the main page of the Public Access Bureau's website (<https://foiapac.ilag.gov/>). Select the "Register" tab to register for the training.