

OFFICE OF THE ATTORNEY GENERAL
Procurement Policy Compliance and Monitoring Board
MEETING MINUTES
October 22, 2014

The Procurement Policy and Compliance Monitoring Board met in public session on **Wednesday, October 22, 2014** in the James R. Thompson Center, 100 West Randolph Street, 11-722A and in the Illinois Attorney General's main office, 500 South Second Street, Room 214, pursuant to notice.

Karla Schreiber, Chairperson called the meeting to order at 2:01 p.m.

ROLL CALL

Board members present (5):

Springfield: Dave Boots, present
 Joe Small, present
 Pam Blackorby, present

Chicago: Karla Schreiber, present
 Sam Dorger, present

Other staff: Rocco LaSalvia, Acting State Purchasing Officer
 Eileen Baumstark-Pratt, Board Secretary
 Emily Vivian, Land Acquisition
 Iris Delgado, Purchasing Supervisor
 Jay Wagner, Chief Internal Auditor

Approval of minutes from the meeting held on September 24, 2014

Karla Schreiber, Chairperson asked the Board to review and approve minutes from the Wednesday, September 24, 2014 Procurement Policy Compliance and Monitoring Board (PPCMB) meeting. Sam Dorger moved and Dave Boots, seconded the motion and by unanimous vote, the minutes from the meeting held on Wednesday, September 24, 2014 were approved.

The motion carried on the following voice vote:

Yeas: Karla Schreiber, Sam Dorger, Dave Boots, Joe Small and Pam Blackorby

Old Business:

Karla Schreiber, Chairperson reported that after the September 24th PPCMB meeting Rocco LaSalvia, Acting State Purchasing Officer sent individual emails to the PPCMB regarding the three purchases 1) AirWatch Blue Management Software License 2) Dell Server & SAN System Maintenance 3) Premier Temporary Services. There was no request made for a special meeting therefore the purchases were completed.

Karla Schreiber, Chairperson asked if there were any comments pertaining to the purchase. No comments were received by the Board members.

New Business:

Dell Storage Area Network (SAN) System Maintenance for FY 2015 and FY 2016

Rocco LaSalvia, Acting State Purchasing Officer (SPO) explained the Chief Technology Officer submitted a request to renew the hardware support agreements on several Dell Storage Array components that make up our SAN system.

The office routinely secures support for these devices to ensure minimal disruption to our daily operations. If any part of this infrastructure fails, Dell would quickly respond and provide support or replacement parts as needed 24 hours a day, 365 days a year.

This maintenance service will be secured under a CMS Master Contract # 2583920A which will conclude on October 4, 2015. Office Services will execute Purchase Orders with Dell for the total cost is \$7,297.00.

The Board Secretary asked if there were any comments pertaining to the purchase. No comments were received by the Board members.

Dell Server, Power Edge Maintenance for FY 2015 and FY 2016

Rocco LaSalvia, Acting State Purchasing Officer (SPO) explained the Chief Technology Officer submitted a request to renew the hardware support agreements on several Dell Power Edge Servers which accommodates all our network software applications.

The office routinely secures support for these devices to ensure minimal disruption to our daily operations. If any part of this infrastructure fails, Dell would quickly respond and provide support or replacement parts as needed 24 hours a day, 365 days a year.

Office Services will secure these under a CMS Master Contract # 2583920A which will conclude on October 4, 2015. The total cost is \$39,966.11.

The Board Secretary asked if there were any comments pertaining to the purchase. No comments were received by the Board members.

Dell Server Purchase

Rocco LaSalvia, Acting State Purchasing Officer (SPO) explained the Chief Technology Officer submitted a request to purchase two (2) additional Power Edge Servers to expand the storage capacity and responsiveness of the existing servers that are used for Consumer Protection and FOIA. The Office launched an electronic version of the Consumer Complaint Form, placing it on the website. Rocco reported that the office has received a significant volume of filing activity and there is a need to increase the storage capacity. In addition, the FOIA training application has expanded requiring additional storage capacity. These servers will be integrated into the existing infrastructure allowing the office to handle the increased volume of data.

This purchase will be made under CMS Master Contract # 2583920A. Office Services will execute a purchase order under CMS Master Contract # 2583920A for a total cost of \$22,045.14.

The Board Secretary asked if there were any comments pertaining to the purchase. No comments were received by the Board members.

Contract Amendment - Dell

Rocco LaSalvia, Acting State Purchasing Officer (SPO) explained the Chief Technology Officer submitted a request to amend the current contract agreement with Dell to accommodate additional hardware needs for the remainder of the contract term. The Information Technology staff have undertaken new projects which requires the replacement of computer systems and additional monitors at a rate greater than what was originally anticipated, the current contract with Dell has a term of one year with options to renew for up to three (3) additional twelve month terms. Office Services posted a notice on the Illinois Procurement Bulletin indicating the intent to amend the current contract, that posting will conclude on October 22, 2014.

Office Services will amend the current contract with Dell and increase the value payable under the term by an additional \$250,000.00.

The Board Secretary asked if there were any comments pertaining to the purchase. No comments were received by the Board members.

Public Comment:

Karla Schreiber, Chairperson asked if there were any public comments. No public comment.

Adjournment:

There being no further business to come before the PPCMB Board, Sam Dorger moved and Dave Boots seconded that the meeting adjourn.

The motion carried by the following voice vote.

Yeas: Karla Schreiber, Sam Dorger, Dave Boots, Joe Small and Pam Blackorby

The meeting adjourned at 2:10 p.m.