



ILLINOIS VICTIM ASSISTANCE ACADEMY



ICJIA



LISA MADIGAN  
ILLINOIS ATTORNEY GENERAL

ILLINOIS STATE  
UNIVERSITY



The Illinois Victim Assistance Academy (IVAA) is a 40-hour intensive course of study for crime victim services providers designed to improve the quality and consistency of victim services in Illinois. Through education, the IVAA builds the capacity of providers to serve those victimized by crime, encourages cutting-edge thinking about the ways we can help victims regain control of their lives, and enhances the multidisciplinary training currently provided. The 2010 IVAA consists of 16 hours of instruction online, and 24 hours in a classroom setting. The 3-day (24-hour) in-person training will be held in Bloomington-Normal, Illinois, from May 25 to May 27, 2010. The online component must be completed prior to May 24, 2010.

The Office of the Illinois Attorney General will select candidates to participate in the 2010 Academy. These participants will experience a comprehensive curriculum. All students who are accepted and successfully complete both the IVAA classroom component and online component will receive a certificate of completion.

### Student Selection Criteria:

The IVAA is looking for dedicated victim service providers, law enforcement professionals, and social service providers working with crime victims in any capacity who:

1. Serve in a paid or volunteer position having direct contact with Illinois crime victims.
2. Demonstrate 2 to 5 years of experience working with victims. If the applicant has less than 2 years of experience, submit written justification as to why you should be considered.
3. Agree to be in-residence for the 3-day training in Bloomington-Normal, Illinois.
4. Agree to complete the online component by May 24, 2010. Minimum computer requirements for the online component:

The online component can be accessed with either a Mac or a PC. Hardware and software requirements include:

- Windows 95, 98, 2000, NT, ME, or higher
- Mac OS 9 or OS X or higher
- 64 mb RAM
- 56K modem minimum speed
- Microsoft Word, Adobe Acrobat Reader
- Adobe Flash Player
- Screen resolution best at 1024 x 768

The Office of the Illinois Attorney General reserves the right to select participants for the training based upon specific selection criteria. To maximize the number of agencies and geographical areas represented at the training, the

Attorney General's Office may limit the number of attendees that an agency or geographical area may send.

### How to Apply:

Please complete the attached application form in its entirety. Please attach a current resume. Application forms are also available at [www.IllinoisAttorneyGeneral.gov](http://www.IllinoisAttorneyGeneral.gov). No alternative forms will be accepted. Applications and all required documents **must be received by March 31, 2010**. Late or incomplete applications will only be considered if space is available.

Applications are to be mailed to:

Eileen Baumstark-Pratt  
Special Events Coordinator  
Office of the Illinois Attorney General  
IVAA  
100 West Randolph Street, 11th floor  
Chicago, Illinois 60601

Written communication detailing acceptance or non-acceptance will be sent via post or e-mail to all applicants.



Completion of the IVAA curriculum has been pre-approved as an "A" series training for persons seeking National Advocate Credentialing (NACP).

# ILLINOIS VICTIM ASSISTANCE ACADEMY

## Student Application Form

Applicant Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-Mail: \_\_\_\_\_ Web Site: \_\_\_\_\_

Current Position: \_\_\_\_\_

County or Counties Served: \_\_\_\_\_

Number of Years in Direct Victim Services: \_\_\_\_\_ Paid \_\_\_\_\_ Volunteer \_\_\_\_\_

Education:

GED/HS Diploma/AA/Bachelors/Advanced Degree(s):

\_\_\_\_\_ Year \_\_\_\_\_ Major \_\_\_\_\_ University \_\_\_\_\_

\_\_\_\_\_ Year \_\_\_\_\_ Major \_\_\_\_\_ University \_\_\_\_\_

Please list any 40-hour or other training certificates:

\_\_\_\_\_  
\_\_\_\_\_

1. Select the jurisdiction that **best** describes the type of organization you represent:

Federal    State    City    County    Private/Nonprofit    Other

2. Your agency primarily serves clients in which type of community:

Urban    Suburban    Rural

3. Select one category that **best** describes the organization or agency at which you work or volunteer:

**Criminal Justice-Based**

- Police/Sheriff
- Prosecution
- Courts
- Probation
- Corrections
- Parole
- Juvenile
- Other \_\_\_\_\_

**Community/Nonprofit-Based**

- All Victims
- Sexual Assault
- Domestic Violence
- Child Abuse/Sexual Assault
- Homeless Shelter
- Drunk Driving
- Homicide Support
- Missing/Exploited Children
- Elderly Victims
- Other \_\_\_\_\_

**Additional Agencies**

- Youth Services
- Legal Services
- Hospital/Medical
- State Victim Services Staff
- Religious \_\_\_\_\_
- Mental Health Services
- Substance Abuse Services
- Other \_\_\_\_\_

4. Indicate the types of crime victims that you **primarily** serve. (Check no more than three.)

- Domestic Violence
- Sexual Assault
- Child Abuse/Sexual Abuse
- Survivors of Homicide Victims
- Drunk Driving
- All Crimes Against Persons
- All Crimes Against Property
- Dating Violence
- Other \_\_\_\_\_
- Assault
- Elderly Victims
- Missing/Exploited Children
- Computer Crimes
- Victims with Disabilities
- Robbery/Theft
- Bias Violence/Hate Crimes
- Gang Violence
- Other \_\_\_\_\_

5. Indicate the types of services that you **primarily** provide for victims of crime in your current position. (Check no more than five.)

- Crisis Intervention
- 24-Hour Hotline
- Medical Advocacy
- Shelter
- Therapy/Psychological Counseling
- Systems/Institutional Advocacy
- Case Management
- Support Groups
- Assistance with Orders of Protection
- Child Care
- Emotional Support
- Issue Counseling \_\_\_\_\_
- Court Advocacy
- Restitution Assistance
- Notification
- Victim Impact Statement Assistance
- Crime Victim Compensation Assistance
- Legal Advocacy
- Information Referral
- Community Education
- Transportation
- Social Service Advocacy
- Training and Technical Assistance
- Multidisciplinary Teams
- Other \_\_\_\_\_

6. Please list affiliations with professional organizations or groups related to victim services.

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7. Briefly summarize your current and previous relevant experience assisting crime victims and other related employment in the last five years and attach current resume.

Position: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Organization: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Position: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Organization: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Position: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Organization: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

8. Please briefly state why you want to attend the Illinois Victim Assistance Academy and how your participation will benefit you professionally and personally. Include any additional information you believe important for the application selection committee to consider. **Please limit this response to one typed, double spaced page, 12 point font, 500 words.**

9. Two letters of recommendation are required for selection to the Illinois Victim Assistance Academy. The first letter must be from the attendee's immediate supervisor or agency director authorizing attendance and detailing the benefits of having the attendee complete the training. The second letter needs to be from a professional associate, in an agency or office other than your own, demonstrating the attendee's commitment to victim issues and willingness to network within their community. These letters must be submitted with the application.

10. Please signify your commitment to attend the full 3-day classroom component, complete the online component and make all transportation arrangements accordingly by signing below:

Applicant signature and date: \_\_\_\_\_

**FEES:**

A grant from the Illinois Criminal Justice Information Authority and our partnership with Illinois State University allow us to offer this unique educational opportunity for \$100 per student. This fee includes tuition, course materials, and sleeping rooms. Transportation costs are the responsibility of each student. **Tuition is due upon notification of acceptance and is payable to Illinois State University.** No refunds will be issued after April 30, 2010.

**QUESTIONS:**

If you have any questions or need additional information, please contact:

**Cindy Hora**

**Division Chief, Crime Victims Services**

**Office of the Illinois Attorney General**

**Phone: 312-814-1427**

**TTY: 1-800-964-3013**

**E-mail: [chora@atg.state.il.us](mailto:chora@atg.state.il.us)**

**APPLICATIONS MUST BE RETURNED TO:**

**Eileen Baumstark-Pratt**

**Special Events Coordinator**

**Office of the Illinois Attorney General**

**IVAA**

**100 West Randolph Street, 11th floor**

**Chicago, Illinois 60601**

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